## **Home Banking Enrollment Walkthrough**

Please use the following walkthrough to help you enroll in Settlers Federal Credit Union's NEW Home Banking site.

1. Go to https://www.shareteccu.com/settlersfcu or click the link provided on the Credit Union's web page.



2. To enroll for the first time you will need to select "Click HERE to enroll now".

## **New Members**

Click HERE to enroll now If you are an existing Credit Union member, you can enroll today into Home Banking!

3. Once on the enrollment screen you will need to enter your member number, SSN\*, and email address.

You will then need to check the box to acknowledge the User Agreement and click the button labeled "Sign Up".

\* Your social security number is being entered here for identity verification purposes only.

	(no dashes)
EPAIL AUDRESS:	Settlers Federal Credit Union Internet Banking End User Agreement
☐ I/we accept an AGREEMENT as this agreement. I is intended as a r and conditions.	d consent to the Settlers Federal Credit Union, Internet Banking END USER i indicated below, and confirm that I/we have read the terms and conditions of f there is more than one Owner or Authorized User, etc., clicking the checkbox epresentation to the Credit Union that all such parties consent to these terms



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4. Once enrolled, you will receive the following message letting you know you are now signed up and your temporary password has been sent to your email\*. Once you get the email, select "Click Here to Login" to continue.

\* You may need to check your email SPAM folder to locate the email from Home Banking System Administrator (homebanking@shareteccu.com).

5. Once back on the login screen, enter your member number and click Login.

\* If you access the Home Banking site from a different computer, however, you will be required to answer these authentication questions again.

Welcom	e to Home I	Banking
Request	Successful.	Thank you.

Login

Your temporary password has been created and will be sent to the email address on file. Use your member number as Login ID.

Click Here to Login

6.	You will now be directed to a page where you will set up your Authentication Questions and your Confidence Word.	Enrollment		
		You must now select your authentication questions and a confidence word. Each of the three drop-down menus contains eight questions and you must select and answer one from each menu. Then you must select a confidence word. These extra validations will ensure you've connected to the authorized home banking site.		
	answers are set by you in order	AUTHENTICATION QUESTION 1	What is the name of your first pet?	
	to insure that you are only	ANSWER		
	person able to access your Home	AUTHENTICATION QUESTION 2	Where did you meet your spouse for the first time?	
	Banking site.	ANSWER		
	Once set, click "Remember Me On This Computer" if you would	AUTHENTICATION QUESTION 3 ANSWER	In what year (YYYY) did you graduate from high school?	
	like to NOT* answer these questions every time you login			
	questions every time you login.	Remember me on this comput	er.	
	Click "Save" to continue	Save Return		

Login ID:

Once saved, you will receive the following message. Click Here to Login to continue:

Request Successful. Thank you. Your confidence word has been set. Please store in a safe place. Click Here to Login

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- 7. You will now be directed back to Verify Confidence Word and Enter Password the Login page. 🗥 Please enter the Login ID name and Password. Please call your credit union to be set up for home banking. You should see the Confidence **Returning Members New Members** word that you just created. Verify that this confidence word To enhance the security of your account we Click HERE to enroll now will display a confidence word and ask you to If you are an existing Credit Union member, is correct. enter your password. If the confidence word you can enroll today into Home Banking! is not what you selected during enrollment, DO NOT login and call your credit union If correct, enter the Temporary immediately to report the incident Password that had previously Confidence Word: Your Confidence Word Appears Here been emailed to you. Password: Click Login to continue Login Return Forgot Your Password?
- 8. You will now be directed to the Change Password screen where you will select a new password. Your new password must be at least 7 characters long.

Enter a new password and click "Change".

Your password has expired, you must change it now.

Login ID	
Current Password	
New Password	
Reenter New Pass	word
Change	

Once your password has been changed you will see the following confirmation:

Your password has been successfully changed. Click here to return to the Home page.

Congratulations, you are now enrolled in Home Banking! The next time you login you will see the Confidence Word you have created and can login to access the many wonderful features that Home Banking provides. Thank you for your patience and good luck!